

## **Board of Directors Meeting Minutes May 5<sup>th</sup>, 2016**

### **Next Planned Meeting: June 2<sup>nd</sup>, 2016**

#### **Present**

Bob Lujano – President (Outgoing)  
Eric Ingram – President (Incoming)  
Emily Shyrock, 2<sup>nd</sup> Vice-President  
Dave Mengyan, Commissioner  
Phyllis Palma – Head of Classification  
Michael Klonowski – Secretary (Incoming)

#### **Absent**

Debrah Whitehurst, Treasurer (report given in absentia)  
Andy Miller – Head Referee  
Carolyn Odom – Secretary (Outgoing)  
Kevin Crombie – 1<sup>st</sup> Vice-President

#### **President's Report**

- Bob Lujano emphasized the need for continuous communication between board and the membership, as well as between board members, as well as a focus on delegation of tasks and autonomy of Board Members to complete tasks
- Presidency transitioned from Bob Lujano to Eric Ingram

#### **Classification Report**

- **Budget**
  - Costs kept low, this year, since Atlantic Sectional was not attended by classification, and two tournaments paid for flights/hotels for classifiers, this year
- **Reforming Classification Practices**
  - When teams register, ask for them to submit pictures for classification cards
  - Need updated contact information from teams – per player and for simply contacting teams
  - New website should have improved access for individuals to update information, more quickly, with classifiers having quicker access to update classifications, within the system
  - Looking at classifiers clinics for next season – Can it be allocated now via previous funds/grants? Will verify.

#### **Commissioner Report**

- Received grant for capacity building/expanding league
  - Grant money was used for clinics, post-season

- We need to create post-mortem documentation – Successes and failures of grant process – allows for current/future boards to assess and understand what occurred
- Will apply for additional funding via Nielsen with improved efforts to apply for types of funding, which can be allocated in a way that will best help the USQRA and its infrastructure
- Getting fundraising in order, is a priority for the USQRA
- Tournament went very well – Except awards at halftime of first championship game – Plan awards differently in future

## **2<sup>nd</sup> Vice President Report**

- First fundraising committee meeting is May 12<sup>th</sup>, 2016
- **Goals of Fundraising**
  - Create/redo Sponsorship levels – Regular Season/Post-Season events, including classification and clinics, as well as live/video coverage of games
  - Create an appropriate series of goals for funding, based on previous/current/future budgets
  - Reach out to former/current sponsors and look towards sponsors beyond healthcare
  - Many priorities for need for funding – New Website is high priority
  - New Fundraising System needs to be in place, prior to 2016-17 season
- **Grants**
  - **Neilsen Grant**
    - Ends in June – we will write final report about how money is being allocated.
    - Attempt to apply for another Neilsen grant – in fall
    - Quality of life grant – first was 65k – we will ask for additional funds – new proposal with appropriate proposal
- **Development Specialist**
  - New role created to apply for grants
  - Need person devoted to role and, at first, work without compensation
  - Create professional sponsorship package
    - Videos, sponsorship levels, budget

## **Treasurer Report (Given, in absentia)**

- Classifiers and Referees have been reimbursed for all expenses for post-season
- Post-season Hosts for sectionals and nationals will be paid
- There is a need to raise the classifier portion of dues, to get closer to budget needs - \$25/per team
- Awaiting receipts from a few teams for the AGM Grants to pay out money to attend AGM
- Financial Reports are being finalized in new few weeks.