

## **Board of Directors Meeting Minutes January 8<sup>th</sup>, 2018**

### **Next Planned Meeting: February 5<sup>th</sup>, 2018**

#### **Present:**

Dave Mengyan – Commissioner  
Eric Ingram – President  
Kevin Crombie – 1<sup>st</sup> Vice-President  
Michael Klonowski – Secretary  
Debrah Olsen – Treasurer  
Phyllis Palma – Head of Classification  
Andy Miller – Head of Referees

#### **Absent:**

Lani Poblete – USQRA PR Specialist (Scheduling Conflict)  
Daniel Curtis – 2<sup>nd</sup> Vice-President (Scheduling Conflict)  
Beth Curry – Representative Lakeshore Foundation (Scheduling Conflict)

#### **Review:**

- Review and acceptance of prior meeting's minutes

#### **Commissioner's Report:**

- Deciding if having to do 10 team Super-Sectional in Atlantic – Looking at all options

#### **President's Report:**

- Served as USQRA representative at USAWR Selection Camp
  - Camp went very well, no issues with process
  - Felt included in process, even though not able to vote on selection
  - Part of each meeting and conversation – asked opinion frequently
- Did the first Q & A with USQRA – will progress with future questions and present for the league

#### **1<sup>st</sup> Vice-President's Report:**

- Sent out new online forms for AGM proposals, and links for checking on submitted proposals
- Will be getting C/B committee together for sorting through proposals
- March 1<sup>st</sup> will be deadline for both proposal deadlines (both Constitutional and Bylaws/resolutions/rules)

#### **2<sup>nd</sup> Vice-President's Report: (In-absentia)**

- Working on chair donations and other auction items for Nationals
- Securing other post-season funding
- Engaged with Grant Writer to help with additional funding
- Attempting to find funding for new website – Need 15-30k

- Will discuss a non-disclosure agreement

### **Secretary's Report:**

- G-Suite vs. Slack for record consolidation and board communication– Will put together proposal
- AGM – Electronic Conference – will put together proposal for Board – will propose for all teams to be represented – may degrade audio quality
- Forms Posted for Membership – Spirit of Achievement, Athlete of the Year, Medical Classification Form, etc
- Board of directors will select player of the year and spirit of achievement
- Need More Stories From Membership – Stories about effects of rugby on their lives – Reaching out to Brooks Director – Not just a game
- Video Crew at PHX – will reach out to Ability360
- Remind Membership about Deadlines for W/D from Post-Season January 15<sup>th</sup>, and Games for Post-Season before February 15<sup>th</sup> and Articles/Penalties
- Need to confirm time for Anniversary with Ability360, Organize Legends Game – will look at previous legends game
- Start advertising for auction items – will talk with VP2
- 30<sup>th</sup> Anniversary Logo – Can reach out to Ability360

### **Treasurer's Report:**

- Got the new insurance for 2018 – did go up \$20 per team – from \$129 to \$149 – will need to adjust registration fees

### **Classifiers' Report:**

- Medical Review is up and running – first evaluation went very smoothly
  - Form needs to be turned in a month before a classification panel
  - Need Sport Class Confirmed (C) or Review with Fixed Review Date (FRD), if their impairment and sport specific activity limitations no longer consistent with their current sport class
  - Requires submission of medical documentation, supporting documentation (ex. MRI, X-Rays, EMG, Medical History)
  - Review is performed, blinded to individual submitting review as well as amongst members of the Classification Committee
  - There are only two outcomes from a request for medical review: (1) the request is not accepted based upon a majority vote decision amongst the classification committee or (2) the request is accepted at which time the athlete's sport class status changes to Review (R). There is no change in sport class on the basis of an accepted medical review. This only gives the athlete another opportunity to an evaluation session with a USQRA classification panel.
- All panels have been filled for sectionals

**Referees' Report:**

- Enforcement on Uniform and Ball Holder Rules have started January 1<sup>st</sup>, 2018
  - Will report on any issues from Tournament in Texas this weekend.

**Lakeshore Representative Report – Beth Curry: (In absentia)**

- Selection Camp concluded with 16 players named and 12 will be selected for competition
- Thanks to Eric Ingram and Dave Ceruti assisting the selection committee
- Will play in Great Britain, next