

Board of Directors Meeting Minutes August 3rd, 2017

Next Planned Meeting: September 7th, 2017

Present:

Eric Ingram – President
Dave Mengyan – Commissioner
Michael Klonowski – Secretary
Debrah Whitehurst – Treasurer
Phyllis Palma – Head of Classification
Beth Curry – Representative Lakeshore Foundation

Absent:

Kevin Crombie – 1st Vice-President – Report sent
Daniel Curtis – 2nd Vice-President – Report sent
Andy Miller – Head of Referees

Review:

- Review and acceptance of prior meeting's minutes

Commissioner's Report:

- No movement on the Pacific Sectional, yet.
- Have drafted letter for setting up regular meetings with RACs to improve communication throughout the season

President's Report:

- A lot of movement in the staffing efforts for the PR and Fundraising Specialist roles
- Will close applications for PR position on August 18th, and will complete interviews in time to get person on board before beginning of season
- May be worth to reach out to Sports and Spokes to advertise for roles, including Treasurer role
- Emailed every one of recent committee heads to ask if willing to continue as head of committees – will fill position if person would like to step aside
- Will coordinate meeting with heads of committees to unify efforts of league
- Board - Please send agenda items in a timely manner to facilitate improved pacing in meetings

1st Vice-President's Report:

- Deferred at this time – Report Submitted
- Denver sent in an application – requested to fill out Google Form
- NEP inquired about clinics – referred to application process
- Chicago – referred to application process
- Bay Area Clinic – referred to application process

- Need to discuss how much funding can be provided to each clinic – will discuss via email, first. Must be resolved in next few weeks to provide funding in timely manner.
- Infrastructure Development
 - Working to update coaches manual – improve upon document from Blaze sports from 2004
 - May collaborate with USAWR and Lakeshore for video footage with Board to create manuals
 - Setting up tournament host “best practice” guide – may collaborate with hosts of post-season tournaments from this previous year
 - Digital scoresheets or app – use of iPad for direct updates to website or another digital archive

2nd Vice-President’s Report:

- Deferred at this time
- Is working on reaching out to sponsors and is participating in fundraiser that may eventually benefit USQRA.

Secretary’s Report:

- Drafting FCP with Commissioner letter
- Will set up Google Drive with full access to board – one centralized location – all access
- Create an archive for the website on google drive
- Create an email address for funneling transfers and registration
- Create a template for email responses to transfers
- Need board to get gmail account for full functionality.
- Create events on FB - tournaments
- Further discuss video promos for tournaments
- Will advertise more vigorously for Treasurer role

Treasurer’s Report:

- Rugby balls have been received and orders have been received
- Financials for season should be ready this week
- Getting organized and ready for registration

Classifiers’ Report:

- Will receive payment from Ability360 for Nationals – will revise plan for payment for next year’s Nationals.
- New Classifier Manual has been posted, and will be used from now on
- Bear Brawl, Metal and Muscle, Demolition Derby, Wrecking Ball, Beast of the East, Sectionals and Nationals are currently the tournaments that will have classification – still trying to get a West Coast tournament set up.
- Hoping to do a training for the new manual – will help current classifiers review changes, with minimal costs – before 1st tournament

Referees' Report:

- Deferred at this time

Lakeshore Representative Report – Beth Curry:

- USAWR had successful camp in Colorado Springs
- Long camp – August - for the competition team at Lakeshore
- Team for Paraguay named for USAWR
- Developmental Camp Invitees named – Lakeshore is working on getting educational material out for camp