

## **Board of Directors Meeting Minutes April 4<sup>th</sup>, 2017**

**Next Planned Meeting: May 1<sup>st</sup>, 2017**

### **Present:**

Eric Ingram – President  
Emily Shryock – 2<sup>nd</sup> Vice-President  
Michael Klonowski – Secretary  
Phyllis Palma – Head of Classification  
Andy Miller – Head of Referees  
Beth Curry – Representative Lakeshore Foundation  
Dave Mengyan – Commissioner  
Debrah Whitehurst – Treasurer

### **Absent:**

Kevin Crombie – 1<sup>st</sup> Vice-President

### **Review:**

- Review and acceptance of prior meeting's minutes

### **Commissioner's Report:**

- Finalizing information with host for AGM
- Will confirm about Ability 360 printing out AGM package
- Starting Auctions on FB – will coordinate with Secretary on Weds

### **President's Report:**

- Please continue working on email set up – especially board members that are stepping down after elections
- Will work with Dave to recruit individuals for committees at Nationals, especially chairs
- Commissioner and VP2 have individuals on the ballot – Dave Mengyan and Daniel Curtis, respectively
- For Board Members, we need to consider anonymous voting process
- Treasurer position is vital, and needs to be taken by an individual with accounting background – President will appoint, if needed. Running off the floor is not recommended until individual understands weight of job.
- Will have Board together on Friday night of Nationals to review plan for AGM
- \*\*\*Action Item\*\*\* Will create agenda for AGM
- Next BOD meeting with have incoming/outgoing members and we will talk about what went well this season, and what we can improve on for the next year

### **1<sup>st</sup> Vice-President's Report:**

- Deferred at this time

### **2<sup>nd</sup> Vice-President's Report:**

- HoF Sponsors – Rib Grips and working with Box Chairs
- Nationals Sponsors – NuMotion, Eagle, Melrose, Coloplast, Fusion
- \*\*\*Action Item\*\*\* Will continue to reach out to other sponsors
- Need to discuss banquet recognition for sponsors – Eric, Emily and Mike will be present at banquet
- \*\*\*Action Item\*\*\* Emily and Mike will work on Banquet agenda together - video?

### **Secretary's Report:**

- AGM Proposals and election information has been sent out to all members, refs and classifiers
- Proxy votes and Absentee ballots are due by April 16<sup>th</sup>, 2017
- \*\*\*Action Item\*\*\* AGM Package will be prepared after receiving all reports – final due date – April 16<sup>th</sup>, 2017
- Commissioner and VP2 have individuals on the ballot – Dave Mengyan and Daniel Curtis
- Absentee – being collected through Google Drive
- \*\*\*Action Item\*\*\* Will create forms for anonymous voting
- \*\*\*Action Item\*\*\* Work on populating USQRA YouTube videos - Nationals
- \*\*\*Action Item\*\*\* Will Create Pre-AGM – Full-Court Press – will include ballot items, mention which sponsors will be present at nationals, classifiers submit updates

### **Treasurer's Report:**

- Paid all post-season refs travel expenses
- Ability 360 will pay refs for stipends and USQRA will pay Ability 360 with post-season funds

### **Classifiers' Report:**

- Clarification needed on payment for classifiers with post-season – We need to dictate within updated Classification manual – Post-Season host should pay all expenses and then can take payments from the post-season funds from USQRA – Sometimes, classifiers will be paid prior to the tourney, just to speed up the process – Flights are paid, early, but, stipend is not paid until classifier attends tournament

### **Referees' Report:**

- Andy supervised the Mountain Sectional – continues to be good for referee development
- Also supporting a Maryland Mayhem vs. Able-Bodied individuals and Best of the Rest in Boise
- Elections coming up for Secretary and 1<sup>st</sup> VP – Incumbents Marianne Duda and Bob Lopez – Results will be announced at nationals.

**Lakeshore Representative Report- Beth Curry:**

- Newly selected USAWR will have its first camp this upcoming week (April 5-9)
- More than 200 people have replied to diversity survey – working with VP2 and Mandy Goff – working on improving diversity and inclusion for both USAWR and USQRA, as well as the sport, in general
- Planning on attending Nationals in Phoenix